**[Name]**

[Address]

Tel: [Phone number]

E-mail: [E-mail address]

**Career Objective**

 To provide high-quality data analysis and program management for the financial services industry.

**Skills**

|  |  |
| --- | --- |
| • Code SQL scripts | • Clean SQL databases |
| • Design SQL reports | • Advanced statistical analysis |

**Professional Experience**

 2019 [Job title, employer name, employer location]

 to present • Designed database schema containing over 25 tables.

 • Developed procedures to maintain the company’s legal compliance using Microsoft SQL Server 2005 and 2008.

 • Created departmental procedures, workflows, and metrics to optimize departmental efficiency.

 • Developed reports, data visualizations, and analyses for business units.

**Education**

 2016 [University name]. [Degree(s) earned].

**Certifications**

 [Title of certificate, year, certifying entity]